


1. To (Name, Address, City, State, Zip Code) Harvard University c/o Human Resources Massachusetts Hall 11 Harvard Yard Cambridge, Massachusetts 02138 United States	DEPARTMENT OF HOMELAND SECURITY IMMIGRATION ENFORCEMENT SUBPOENA To Appear and/or Produce Records 8 U.S.C. § 1225(d), 8 C.F.R § 287.4
Summons Number: HSI-BO-2025-068882-001	
2. In Reference To _____ (Title of Proceeding) (File Number, if Applicable)	

By the service of this summons upon you, **YOU ARE HEREBY SUMMONED AND REQUIRED TO:**

(A)	<input type="checkbox"/>	APPEAR before the U.S. Customs and Border Protection (CBP), U.S. Immigration and Customs Enforcement (ICE), or U.S. Citizenship and Immigration Services (USCIS) Official names in Block 3 at the place, date, and time specified, to testify and give information relating to the matter indicated in Block 2.
(B)	<input checked="" type="checkbox"/>	PRODUCE the records (books, papers, or other documents) indicated in Block 4, to the CBP, ICE, or USCIS official named in Block 3 at the place, date, and time specified.

Your testimony and/or production of the indicated records is required in connection with an investigation or inquiry relating to the enforcement of U.S. immigration laws. Failure to comply with this subpoena may subject you to an order of contempt by a federal District Court, as provided by 8 U.S.C. § 1225(d)(4)(B).

3. (A) CBP Officer or ICE Special Agent		(B) Date and Time
Name Title Address	██████████ Deputy Special Agent in Charge ██████████	7/15/2025 5:00 PM
	Telephone ██████████ Fax	
4. Records required to be produced for inspection Please see attached continuation page.		
 <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> If you have any questions regarding this subpoena, contact the CBP, ICE, or USCIS Official Identified in Block 3. </div>		5. Authorized Official ██████████ (Signature) ██████████ (Printed Name) Special Agent in Charge - New England (Title) 7/8/2025 1:02 PM EST (Date)



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1. To (Name, Address, City, State, Zip Code) Harvard University c/o Human Resources Massachusetts Hall 11 Harvard Yard Cambridge, Massachusetts 02138 United States	DEPARTMENT OF HOMELAND SECURITY IMMIGRATION ENFORCEMENT SUBPOENA (Continuation) To Appear and/or Produce Records 8 U.S.C. § 1225(d), 8 C.F.R § 287.4
Summons Number: HSI-BO-2025-068882-001	
3. Records required to be produced for inspection (continued)	
The following applies if checked.	
<input type="checkbox"/>	Child Exploitation: This subpoena is in regard to an investigation involving Child Exploitation and/or transmission of Child Pornography via the internet. Please do not disclose/notify the user of the issuance of this subpoena. Disclosure to the user could impede an investigation or obstruct justice.
1) A copy of all payroll journals covering the timeframe of July 1, 2024, through July 1, 2025; 2) A roster of all employees and their date of hire for time period listed above; 3) A roster of all employees terminated on or after July 1, 2024, including their date of termination; 4) Business information to include business registered name and/or operating name, Federal Employer Identification Number (FEIN), business address, business mailing address (if different), business telephone number(s), owner's name, owner's Social Security Number (SSN), owner's address, point of contact for Forms I-9 inspection including their name, title, phone number and e-mail address and a copy of the Articles of Incorporation (if applicable); and 5) Copies of any Social Security Administration Employer Correction Requests received (commonly referred to as "No- Match Letters"). Provide written responses to the following questions: 6) Are all the owner(s), manager(s) and employees listed on the same payroll? Are any employees paid in cash or any other method? 7) Does the employer use E-Verify? If so, provide date participation started; 8) Identify any temporary employment agencies used since July 1, 2024, including the agency name, address, point of contact and list of temporary employees; and 9) Does the employer regularly use independent contractors in the normal course of business?	
Method of Response:	
Preferred: Return the requested records in an accessible data file format such as ".XLS", ".CSV", ".TXT", or ".PDF". The data file(s) should be delivered via e-mail to Section Chief [REDACTED] at [REDACTED]	
NOTE: The ICE e-mail system limits incoming messages containing file attachments to 10 MB. For larger files send the summons response in multiple e-mail messages.	
Alternates: The records should be delivered to Section Chief [REDACTED] at U.S. Immigration and Customs Enforcement: [REDACTED]	



You are requested not to disclose the existence of this summons for an indefinite period of time. Any such disclosure will impede the investigation and thereby interfere with the enforcement of federal law.

END OF DOCUMENT



**U.S. Immigration
and Customs
Enforcement**

CERTIFICATE OF SERVICE AND ACKNOWLEDGMENT OF RECEIPT

A. CERTIFICATE OF SERVICE

I certify that on 7-8-2025, I served this subpoena on the witness named in Block 1 in the following manner:
(Date)

In Person

(Details of how service was effected)

(Signature of Official Serving Subpoena)

(Printed Name of Official Serving Subpoena)

(Title of Official Serving Subpoena)

B. ACKNOWLEDGMENT OF RECEIPT

I acknowledge receipt of a copy of the subpoena on the front of this form.

Signature

Title

Date

7-8-2025

Time

2:30

☐ a.m.
☒ p.m.